

To members of the Study Board of Security Risk Management and attendants  
to the Study Board meetings



## MINUTES OF MEETING

21 APRIL 2023

**Forum** Study Board for Security Risk Management

**Meeting date** 28 April 2023, 15.00-17.00

**Place** 5.1.22

### Attendees:

Hannah-Sofie Springer, Kira Milkah Poulsen, Sarah J. Goetz, Emma Hviid Kristensen, Anders Esmark, Kevin John Heller, Annemette Have Worbech (Student counsellor), Jens Roesdahl Lange (Academic Officer), and Sidse Gutfeld Overbeck Ærstrøm (Programme Coordinator).

### Minute-taker:

Sidse Gutfeld Overbeck Ærstrøm

### Agenda

#### 1) Approval of the Agenda / Anders (15.00-15.05)

*Decision:* The board must decide whether to approve the meeting agenda.

**Decision:** the board approved the agenda.

#### 2) Briefing from the Student Guidance / Annemette Have Worbech (15.05-15.15)

**Briefing:** The board welcomed Annemette.

#### 3) Study Start, summer 2023 / Anders (15.15-15.30)

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**Briefing and discussion:** HoS will brief the board on the planning and the agenda of last year's study start (Annex 3.1). The board must discuss the planning and the agenda for the summer intake 2023.

**Briefing:** Anders informed the board on the Study start of 2022. The Study Start of 2022 experienced a substantial upgrade, because of the huge effort that the students of the 2021 cohort and the Student Counselling had put into the planning and the execution of the event.

**Discussion:** The student from the 2022 cohort informed that they had been very happy with both the informative and the social aspects of the study start of 2022. The only event that had lacked the group-oriented perspective, was the matriculation. Anders noted that Students could think of a better way to participation in the matriculation and the following party.

**Briefing and discussion:** HoS will brief the board on the planning and the agenda of last year's study start (Annex 3.1). The board must discuss the planning and the agenda for the summer intake 2023.

**Briefing and discussion:** Anders asked for a group of students to be responsible for the study start of 2023. Hannah explained that the Student Association would like to help out, and Sarah added that she is already in contact with the Student Association, and she would like to offer to take the lead in the further process. Sarah asked for information on how to cover the expenses of the event, and Anders promised to get back to her.

A list of students is being released after the admission process and the organizers of the study start will receive a list of all new students in mid-August.

Anders thanked the students for engaging in the study start and Hannah encouraged more students to join the execution of the event. Emma informed the members of the board, that she is doing an internship abroad, but she would like to help with the planning of the event.

#### 4) **Briefing on decisions regarding exemptions and credit transfer / Jens Roesdahl Lange (15.30-15.40)**

**Orientation:** Jens will brief the board on the exemptions made in the previous semester.

**Briefing:** There have been very few applications for exemptions. It's difficult to know what the reason to this is. There have been no delays

in the process of the exemptions just as there has been no unusual circumstances for the study board to act on.

Annemette added that the Student Counselling are examining how to improve the students' knowledge of this possibility, and Hannah encouraged the students to spread the word to their fellow students.

5) **Course evaluation of the Academic Internship fall 2023 / Anders (15.40-15.50)**

*This item will be presented in camera and the result of the evaluation is confidential.*

- a. **Briefing:** *The board must review the results (Annex 5.1) and implement action plans to correct any unsatisfactory conditions.*

**Briefing:** Anders briefed the board about the procedure for the evaluation of the Academic Internship.

- b. **Discussion and decision:** *Rating of the course.*

**Briefing:** the response rate was high 75% and the result of the evaluation is good. Only criticism is that the students don't see any cohesion between the internship and the final report and they find it hard to find time for both the internship and the report.

**Conclusion:** The board agreed to look at the format of the report and Anders will examine the possibilities for revising the format of the report. The board will revisit the issue in the coming semester.

**Decision:** Anders suggested a B-rating for the course and the board approved this.

6) **Presentation of the Programme Report / Anders (15.50-16.15)**

*Briefing and discussion: Anders will present a draft of the Programme Report and the board is welcome to comment on it.*

*The draft programme report (Appendix 6.1) is among other things based on Key Study Data (Appendix 6.2) and the Exam Complaint Statistics (Appendix 6.3 and 6.4).*

**Briefing:** Anders explained the format of the report and his findings, and he invited the board to comment on it. Overall, the results of the report are positive. Most key performance indicators are being met, except the one for dropout rate and study progression.

The board welcomed the report and did not suggest any changes.

## 7) ChatGPT as permitted exam aid? / Anders (16.15-16.25)

*Discussion and decision:* based on the recommendation by the HoS, the board should decide whether to permit ChatGPT and language models alike as exam aid for the written take home exams of summer 2023 (Annex 7.1 and [- KUnet](#)).

**Briefing:** On 16 March 2023, KUUR/the Academic Board on Education Strategy decided to change the wording about exam cheating to:

*ChatGPT and similar applications of Large Language Models (LLM) that can generate text and code are not permitted at exams, unless explicitly stated in the exam regulations of the course description.*

**Decision:** the board decided to **not** permit the use of ChatGPT and other generative AI for the summer exam 2023. The board furthermore decided to permit ChatGPT and alike for the winter 2023, **if** the course coordinator agrees to do so.

## 8) Briefing from the Head of Studies / Anders (16.25-16.35)

- a. *Summer intake:* Anders informed the board on the process of the current round of applications for the summer 2023 intake. The assessment process has finished and the further process now lies at the admissions department.
- b. *Annual report of the external examiners' chairmanship:* Anders informed the board on the results of the report and there is nothing external examiners' chairmanship has nothing to report.

## 9) Briefing from the Students / The Students (16.35-16.50)

**Online participation in the board meetings:** the board approved that students are allowed to participate in meetings if they are abroad.

**Graduation:** Hannah stated that it would be highly appreciated, if Anders could participate in the graduation of the 2021 cohort – either

physically, online or on video. Hannah further informed that the graduation ceremony will take place 23 June 2023 and the first 2022 cohort is also being invited to the event. Hannah and Ida who's planning the event asked for funding of the event.

**Decision:** Anders will get back to Hannah regarding his participation in the graduation ceremony. When it comes to funding for the event, Hannah and Ida was advised to contact Lars Tønder and Anders by e-mail.

#### **10) AOB / Anders (16.50-17.00)**

**Course evaluation:** Sidse made an update regarding the language of the course evaluation: The course evaluation is accessible in both Danish and English. To access the evaluation in English students should click *English* in the upper right corner of the evaluation platform.

**Next meeting:** there will be no meeting prior to the summer holiday. If anything pops up prior to the meeting in September, the board can process it through a hearing. Next meeting is expected to be in September 2023. Sidse will send out an invitation before the summer holiday.