KØBENHAVNS UNIVERSITET

Study Board, Security Risk Management



# MEETING MINUTES

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| **Forum** | Study Board of Security Risk Management |
| **Date and time** | March 25 2025 10.00-12.00 |
| **Place** | Room 4.2.49 |
| **Minutes** | Anna Louise Hjorth Andersen |

**Attendees**

Anders Esmark (Head of Studies, Chairperson), Kevin Jon Heller (Professor), Nina Hartman (student, deputy Chairperson), Johanne Marie Holt (student), Anna Louise Hjorth Andersen (study programme partner, board secretary), Nina (student guidance counsellor).

## Agenda

### Ad 1) Approval of agenda and Minutes

Agenda and minutes were approved.

### Ad 2) Implementation of Rules and Principles on the Use of Generative AI (GAI)

*Discussion/Decision: UCPH has established an AI working Group. The group has developed some Rules and Principles on the use of AI at UCPH, which is now suggested for the Study Board to implement at the programme (Appendix 2.1-2.4).*

The new principles were presented. The discussion centered around the declaration forms that KU has put forth as a suggestion to secure transparency about the use of GAI for a given exam. Here the students can

declare whether and how GAI has been used as an exam aid for a given exam. The board aired concerns regarding the legal status of the declaration form, and expected insecurity among students as to how it could affect an assessment, if it is declared that AI has been used. Despite these concerns the board decided to make the declaration forms mandatory for all exams where GAI is allowed. It was also decided to let course managers make course specific guidelines as to whether an affirmative declaration of use of GAI as exam aid should be processed and elaborated on in a methodology section.

The board agreed to continue the GAI discussion and aim for clarity by assessing dilemmas and evaluating the GAI approach on a recurring basis in the coming semesters.

*Follow-up notes: It has been determined that the GAI declaration forms are not mandatory to use. The Study Board is free to decide on another approach. An affirmative declaration of GAI use in a course where GAI is allowed as exam aid and handled according to good scientific practice must not affect the assessment. If cheating is suspected, it must be handled according to the procedures and guidelines of UCPH as in all other cases of exam cheating.*

## Ad 3) Programme report/evaluation
*Orientation: The purpose of the programme report is to ensure continuous and systematic assurance of the quality of the study progamme.*

Head of Studies introduced the concept of the annual study report. The board saw the template and the numbers and agreed to continue the line of last year's content, since the status of the programme is roughly the same.

Reflections on admissions numbers and criteria were shared. It was decided to take up the discussion of admissions criteria in relation to the programme being reduced to one year and put it on the agenda for the next board meeting (May 20).

## Ad 4) Curriculum Revision – transition of Exam forms
*Decision: The Study Board must approve the revised exams descriptions*

The board approved the transition to the new exam catalogue and the board didn't see a need to change existing exam forms in the light of the new exam catalogue.

It was noted that the course Risk and Uncertainty wasn't included in the material, and it was clarified that the decision includes that course as well.

## Ad 5) External Examiner Report (11:00-11:15/15 min)
*Discussion: The Annual External Examiner Report is presented for the Study Board. Are there any follow-ups for the Study Board?*

The board was presented with the report and there were no comments.

**Ad 6) News from Student Services**
*A general orientation + Statistics of enquiries in 2024*

The future structure of the student guidance center was explained and some future changes were highlighted:
- The possibility of drop-in student guidance counselling will fall away
- Telephone hours in the new administration center are extended.

It was noted that SRM students don't use the student services much as they are unsure of what services are provided. Sometimes the students experience discrepancy between the guidance from student guidance counsellors and professors. The difference between academic questions and legal questions were discussed.

Case handling time is prolonged due to the administrative reform, so all students are advised to apply in good time.

**Ad 7) News from the head of the Study Board**

Plan for semester start in September should be on the agenda for the next board meeting (May 20). Traditionally student members of the study board have taken part in the study start. Student members were encouraged to engage in finding people to contribute to the study start.

**Ad 8) News from the student representatives**

There is a strong interest from the students to take part in welcoming new students.
The students put forward a wish for the thesis seminar to start earlier. It was explained that this is not possible due to collective procedures at UCPH stating that thesis seminars should take place within the writing period.

SRM students have formed a new board and Nina Hartman is the Chairperson.

**Ad 9) Any Other Business**

Next meeting is moved to may 20 10-12.